



Cathedral City

**CITY OF CATHEDRAL CITY
FISCAL YEAR (FY) 2023-2024
PUBLIC SERVICE GRANT APPLICATION**

Application is due 5:00 PM PDT July 31, 2023

Late applications will not be accepted

Submit application to:

lpyle@cathedralcity.gov

OR

City of Cathedral City

68700 Avenida Lalo Guerrero

Cathedral City, CA 92234

ATTN: London Pyle, Finance Department

To be considered for funding a complete application & documents listed below must be submitted as a **hard copy (postmarked by July 31, 2023) or electronic copy** by the due date/time.

Check each item included in your application package. Ensure an authorized representative sign the application certification. Ensure all required text fields & applicable boxes are completed. While filling out the application, if additional space is needed, please attach another sheet of paper to the application.

ELIGIBILITY REQUIREMENTS AND POLICY GUIDELINES

- ❖ Applicants must be a non-profit 501(c)(3) organization or a tribal or governmental agency.
- ❖ Applicants must be based in Cathedral City OR demonstrate they provide services to residents or businesses of Cathedral City.
- ❖ Applicants must be able to demonstrate they receive funding from other sources and are not relying only on City support.
- ❖ Preference will be given to applicants meeting health and human service needs of underserved populations.

GRANT APPLICATION CHECKLIST

- ❖ Public Service Grant Application
- ❖ IRS Determination Letter (for non-profit organizations)

APPLICANT INFORMATION:

NAME OF ORGANIZATION:

ADDRESS:

CITY: STATE: ZIP:

CONTACT PERSON: TITLE:

TELEPHONE: EMAIL:

ORGANIZATION PRESIDENT OR CHAIR:

(Legal authority for organization)

PROGRAM / SERVICE / EVENT INFORMATION:GRANT AMOUNT
REQUESTED:Minimum \$1,000
Maximum \$15,000TOTAL PROGRAM / SERVICE /
EVENT COST:Program/Service/Event
Period or Date

From:

To:

1.

Describe Briefly How The Requested Funds Will Be Used:

2.

Other Funding Sources: From Whom? How Much Requested? How Much Committed? How Will Our Contribution Leverage Or Match Other Funds?

3.

Briefly Describe The History And Expertise Of Your Organization? (Include what your organization does, the composition of your staff, and who you have traditionally served or targeted: geographical area or neighborhood, ethnicity or other factors that identify your service/program to the community.)

What Are The Specific Community Needs Or Problems That You Are Trying To Address Through The Proposed Service/Program/Event?

4.

What Do You Ultimately Hope To Accomplish Through Your Proposed Service/Program/Event?

How Will It Address The Needs Or Problems You Describe In Question #4? (Your objectives should describe how your clients will be affected as a result of your project and how many people will be reached by the end of the proposed service/program/event.)

5.

If Your Program Costs More Than You Are Requesting From The Community Assistance Program, How Do You Plan To Pay For The Additional Costs? What Steps Have You Already Taken To Get Additional Funds Or In-Kind Support If Necessary?

6.

If You Plan To Continue This Service/Program Beyond The Period For Which You Have Requested The Funds, How Do You Plan To Continue Paying For It? (Describe the types of efforts you will undertake to raise funds as well as your organization's history of maintaining services/programs.)

7.

(OPTIONAL) Is There Anything That You Would Like To Add? If So, Please Tell Us Here:

8.